

GENERAL INSTRUCTIONS AND PROCEDURES FOR AUTHORIZATION TO OBTAIN THE FAA A&P LICENSE OUTSIDE THE UNITED STATES

This year, the annual International Aviation Safety Conference Amigos de la Aviación is scheduled to take place August 20, 2025, through August 22, 2025, in Saltillo, CO, México. This year as in previous years, during the annual event, personnel from the FAA will continue and make every effort to be available at the event to conduct interviews, provide information to qualified applicants who are interested in obtaining authorization, and eventually get the FAA's A&P license. Additionally, and to accommodate and fulfill the demand and request of our foreign applicants, the FAA has incorporated additional options for you to consider. If you are able to travel to United States, you can still contact a local FAA Flight Standards District Office (FSDO) and make an appointment to conduct your interview there. If you are not able travel to the United States, you can also contact the FSDO or International Field Office (IFO) to request an interview via video conference (Video Technology Conference or VCT, such a Zoom or TEAMS).

Foreign applicant located outside the United States who are interested in applying for an interview via the VCT option; please send an email to our office email box address at 9-avs-dfw-ifo@faa.gov. Make sure to include on the email, your name, address, email address, phone number and country of residency. Additionally, also include a brief summary of your aviation maintenance experience and aviation background and reason for seeking this authorization (for example, "I work for XYZ Aviation and my employer requires all maintenance mechanics to be A&P certificated by the FAA to work on US registered aircraft").

Once our office receives and reviews your email request, and based on your country of residency, your request will be assigned to one of our inspectors to start the interview process or it will be forwarded to the appropriate International Field Office (IFO) with geographic responsibility for your country of residency.

The assigned inspector will contact you to via email and provide instructions for the interview and authorization process for the VCT. The email notification may include the following information and requirements that you may need to proceed for the VCT interview.

- Ask applicant to provide and email with scanned copies of original documents as required in FAA Order 8900.1 Vol 5, Ch. 5, Sec. 3 or as required by FAR Part 65 Section 65.77 (the inspector will list the required documents)
- **IMPORTANT AND A NECESSARY REQUIREMENT- As per 14 CFR Part 65, §65.3, when foreign nationals are physically located outside the United States at the time of the examination (interview) including VCT interviews, determine that the mechanic certificate IS NEEDED for the continued airworthiness (maintenance) of U.S.-registered civil aircraft and that the applicant is neither a U.S. citizen nor a resident alien**
- Notify the applicant that the interview process will be conducted via VCT (provide additional instructions as required)
- Upon receipt of scanned documents, the ASI will conduct a review of the documents and decide if the applicant meets the minimum requirements to proceed with the interview
- Notify and remind the applicant that upon successful interview and before issuing the FAA Form 8610-2, the inspector will be required to assess the required fees as per Part 187 and AC187-1T (or as revised)
- Schedule VCT interview
- Conduct interview as per FAA Order 8900.1 Vol. 5, Ch. 5, Sec. 2 and 3
- If the interview is successful and the A&P Authorization to test is granted, the inspector will charge the applicant the required Part 187 fees as per AC187-1T (or as revised) for each Authorization to test granted.
 - For A (Airframe) rating, authorized to take two exams, General and Airframe
 - For P (Powerplant) rating, authorized to take two exams General and Powerplant

- For A&P (Airframe and Powerplant) rating, authorized to take three exams General, Airframe and Powerplant
- Inspector will collect 187 fees via Pay.Gov. Credit card or Bank Card (ATM or Debit) will be the only method of payment accepted. NOTE: payment will be assessed in US Dollars
- Once 187 fees payment is confirmed on Pay.Gov, the inspector will issue or email (for virtual interviews) the FAA Form 8610-2 to be filled out and completed by the applicant
- Present the completed FAA Form 8610-2 to the inspector for review and signature, in the case of a virtual interview, scan the completed FAA Form 8610-2 and email to the assigned inspector for review and e-signature.
- NOTE: For virtual interviews, if additional VCT sessions are required the inspector will coordinate with the applicant
- If everything is satisfactory, the inspector will return the signed and completed FAA Form 8610-2 to the applicant and provide additional instructions as needed

NOTE: As previously stated, in accordance with FAA AC 187-1T (as revised), there is a fee of \$95.00 USD, for each granted authorization to test. If the interview is satisfactory, the applicant will be given authorization to take (normally) three exams; Airframe, Powerplant and General for a total of \$285.00 USD. The fee must be paid in full (credit card through Pay.Gov) after completion of the interview and prior to issuing and signing the FAA Form 8610-2.

ADDITIONALLY, IF the interview takes place during the Amigos de la Aviación event and the interview is satisfactory, there will be additional fees to cover the FAA Inspector expenses such as transportation, lodging and MI and E expenses (normally called “viaticos”), this charge varies as it is shared by the number of applicants interviewed during the event.

IMPORTANT: Please note that in order to take the written exam(s), the applicant must contact PSI Services to schedule the exam(s) at <https://faa.psiexams.com/FAA/login>. Please also note that in order to take the exams with PSI, the applicant must register in IACRA at <https://iacra.faa.gov/IACRA/Default.aspx> and follow the instructions as required.

NOTE: PSI Testing Services will be available during the event to take the exams. Please note that the cost for EACH EXAM TAKEN with PSI is now \$175.00 US dollars.

General Information for obtaining authorization to get the FAA A&P Mechanic Certificate (For Interview during the Amigos de la Aviación Conference or via VCT):

- **Applicants must register prior to the event at: <http://www.seminarioamigos.mx/>**
- **NOTE: IMPORTANT THAT ALL DOCUMENTS MUST BE ORIGINALS AND NOT COPIES**
- During the interview, an FAA inspector will review the application and documentation to verify experience, training and need for the license as required by FAA Part 65.
- The interview will be in the English language to comply with AC 60-28
- If the interview is satisfactory and the fees are paid, and the applicant meets the requirements for the certificate he/she will be given authorization to test (FAA Form 8610-2)
- During the event, applicants with proper authorization (FAA Form 8610-2) can take the written exams
 - The exams will be provided by: PSI Testing Services
 - The applicant must be registered at the FAA's Integrated Airman Certification and Rating Application (IACRA) and have an FTN number
 - The cost for each exam at PSI is \$175.00 USD.

General Eligibility Requirements:

New Requirement: U.S Agent for Service on Individuals with Foreign Addresses Who Hold or Apply for Certain Certificates, Ratings, or Authorizations.

It is now required that individuals with a foreign address and no U.S. physical address of record on file with the FAA, who hold or apply for certain certificates, ratings, or authorizations, designate a U.S. agent for the service of FAA documents.

14 CFR Part 3 [§ 3.301 Applicability.](#)

This subpart applies to individuals who:

- (a) Do not have a U.S. physical address of record on file with the FAA;
- (b) Have a foreign address of record on file with the FAA; and
- (c) Hold or apply for certificates, ratings, or authorizations under [part 47](#), [61](#), [63](#), [65](#), [67](#), or [107 of this chapter](#).

14 CFR Part 3 [§ 3.303 Designation of a U.S. agent for service.](#)

- (a) Individuals must designate a U.S. agent for service within the U.S. in writing to the FAA in a form and manner prescribed by the Administrator. Individuals designating a U.S. agent must ensure that the U.S. agent understands the requirements for receiving FAA service on behalf of the individual and is competent to perform that responsibility.
- (b) The designation must include the U.S. agent's full name, U.S. agent address, email address, and certification by the individual that the U.S. agent has accepted responsibility for receiving FAA service on behalf of the individual. It may also include the U.S. agent's fax number and phone number.
- (c) Individuals must notify the FAA in a form and manner prescribed by the Administrator of any change to their U.S. agent designation or the U.S. agent's contact information within 30 days of the change.
- (d) Individuals holding any certificate, rating, or authorization issued under [part 47](#), [61](#), [63](#), [65](#), [67](#), or [107 of this chapter](#) must comply with the requirements listed in this subpart no later than July 7, 2025. These individuals who fail to timely designate a U.S. agent for service and comply with the requirements under this subpart may not exercise the privileges of any certificate, rating, or authorization issued under part 47, [61](#), [63](#), [65](#), [67](#), or [107](#), and an individual aircraft owner's aircraft registration certificate will be considered ineffective.
- (e) No individual shall be issued a certificate, rating, or authorization under [part 47](#), [61](#), [63](#), [65](#), [67](#), or [107](#) of this chapter unless the individual has designated a U.S. agent as required under this subpart.

Also see [AC 3-1](#), U.S Agent for Service on Individuals with Foreign Addresses Who Hold or Apply for Certain Certificates, Ratings, or Authorizations.

To comply with this new requirement, you must enroll in U.S. Agent for Service System (USAS) at <https://usas.faa.gov>, and follow the instructions.

- Applicants for a mechanic certificate must meet the requirements of 14 CFR Part 65 subparts A and D.
- An applicant under 18 years of age may take the tests but will not be issued a mechanic certificate until the applicant's 18th birthday.
- All applicants **MUST BE ABLE TO** speak, read, write and understand English. Refer to the current edition of Advisory Circular (AC) 60-28, English Language Skill Standards Required by 14 CFR parts 61, 63, and [65](#), which states for all certification testing, the applicant needs to read a section of a technical manual, and then write and explain his/her interpretation of

the reading. (An appropriate technical manual in this sense means an Airplane Flight Manual (AFM), maintenance manual, or other publication, as appropriate for the certificate or rating sought.).

***IMPORTANT:** Once the tests have begun, applicants must pass all the required tests and exams (including the Oral and Practical Test) within a 24-month period.

- Section §65.77 requires the applicant to have documented practical experience in maintaining airframes and/or powerplants. At least 18 months of practical experience is required for the appropriate single rating requested (Airframe or Powerplant). For a certificate with both ratings, the requirement is at least 30 months of experience concurrently performing the duties appropriate to both ratings. If the applicant has not met the required 30 months concurrently performing the duties appropriate to both ratings, calculate each rating separately using the 18-month requirement for each.

NOTE: Applying for ratings separately will result in no less than 36 months total requirement for both ratings.

- The practical experience must provide the applicant with basic knowledge of and skills in the procedures, practices, materials, tools, machine tools, and equipment used in aircraft construction, alteration, maintenance, and inspection.

As per 14 CFR Part 65, §65.3, when foreign nationals are physically located outside the United States at the time of the examination (interview), determine that the mechanic certificate IS NEEDED for the continued airworthiness (maintenance) of U.S.-registered civil aircraft and that the applicant is neither a U.S. citizen nor a resident alien.

- Ensure that a positive identification has been established (appropriate legal ID such as a passport).
- Require applicant to provide a **Letter of Need** as indicated above. The letter **MUST** indicate specific need for the applicant to have the FAA A&P License Certificate in order to perform maintenance on a US certificated aircraft or component. For example: "It is required that in order for all technicians to perform aircraft maintenance that affect the airworthiness and authorize the return to service for XYZ Part 121 Air Carrier Airlines, the technician must possess a valid FAA A&P Certificate as per XYZ Air Carrier Airlines GMM Chapter X, paragraph (ABC)". (The Needs Letter may be verified by the Interviewing Inspector).
- Require applicant to provide a signed and detailed statement (original document) from their employer substantiating specific experience for the type of maintenance performed for the rating sought and the duration of each.
- Applicants must provide a letter obtained from the foreign airworthiness authority of the country in which the experience was gained. Experience information submitted must be verified or rejected. All documents must be signed, dated originals, and traceable to the initiator.
- Provide copy of the proper rated Mechanic's Certificate issued by the country this certificate is used (for example - Mexico Aviation Technician Class I).
- If the foreign civil authority will not provide the statement listed above, the inspector may determine eligibility through whatever means he/she deems appropriate.

NOTE: Appropriate action is whatever the inspector deems appropriate to determine that the experience is valid, i.e., review supporting documentation presented to satisfy authorization, without expending an excessive amount of time or resources on behalf of the applicant.

- Foreign military experience is considered acceptable experience towards authorization to take the written mechanic test based on the context of Title 14 of the Code of Federal Regulations (14 CFR) part 65, §65.77.

The FAA A&P mechanic certificate or rating will remain effective unless it is surrendered, suspended, or revoked.

Additional information can be found at: <http://www.faa.gov>